

Marineland Town Commission Meeting
February 20, 2020
6:00 PM
Strickland Conference Center

Meeting was called to order at 6:00 PM with Pledge Of Allegiance.

Attendees:

Leslie Babonis, Mayor
Craig Lenniger, Town Commission
Suzanne Dixon, Town Manager
Brandon Mellin, Town Clerk
Bill Bosch, Town Attorney
Chris Kelley, Mobius Marine
Teri Webley, Mobius Marine
Brad Million, CPA

1. Public comment: None heard

2. Annual audit report: Mr. Million provided an unmodified opinion with a few minor suggestions for next year. His recommendations include: modifying our budget to include proceeds from the marina, rounding up the Town's expenditures to prevent overages, creating a transfers out line item in the general budget, and paying all CRA related items (dues, advertising, etc.) out of the CRA account. His final recommendation is to include a budget (including Advertising costs, CRA fees, and transfers) in the annual CRA meeting.

3. Consent agenda: Approved
(Motion by C. Lenniger, 2nd L. Babonis).

4. Minutes (1/30/2020): Amended to correct date. Approved as amended
(Motion by C. Lenniger, 2nd L. Babonis).

5. Invoices:

- Reddish and White (annual audit)- Approved (Motion by C. Lenniger, 2nd L. Babonis)
- Fleet & Assc. (Town Planner)- Approved (Motion by C. Lenniger, 2nd L. Babonis).
- Quarterly lunch with Mayors- Approved (Motion by C. Lenniger, 2nd L. Babonis).
- Conner Bosch Law (Town Attorney)- Not approved due to clerical error. Tabled until next month.

6. Financial report: P&L budget vs. actual- amount in ad and promo expense belongs in legal advertising and is so moved. Ripple income renamed possessory interest tax for clarity.
P&L monthly- Miscellaneous expense of \$250 due to a former commissioner accidentally cashing a 'lost' check and the reissued check. Protocol on how to handle a similar situation in the future was discussed but no decision was made. Part of the amount under Marineland attraction expansion, \$250, is moved under personnel services to clarify that it is for the Town planner's services. A new tab was created for planning and review services and the remaining money allocated under label Marineland Attraction expansion was placed under this tab. Reserve is to be renamed Transfers out

7. Marina financial report: No reported issues. Current trend is towards lower than average daily rentals which is consistent with lower than average ICW traffic.

Marina budget: Amended to remove footnote. Approved as amended
(Motion by C. Lenniger, 2nd L. Babonis)

8. Cell tower issues: Flagler county attorney has concerns with the status of the current permits. Two permits, AT&T and Sprint, are current and valid. A third, Google, has been rescinded due to an error in the permitting paperwork. The Flagler county fire marshal and building inspector have recommended the demolition of the building. There also issues with the legality of contractor access to the site due to the property being completely surrounded by a county park. The contractor may need a temporary construction easement. The resolution of these issues is a top priority for the county administrator.

9. Peninsula easement: The Town attorney has reached out to the property owner on this issue and is still awaiting a response.

10. Lateral connections: Bid packet was sent out to three contractors; only Cline expressed interest in the project. The Mayor has asked for the bid to be resubmitted with more detail outlining all of the necessary connection sites. A second request is for an estimate on survey, as-built and landscaping costs; as these items are not currently included.

11. Other Business:

- FWC has requested temporary space in the marina to increase their presence in the area during holidays and weekends. The commission, by consensus, supports the marina management company providing, as they see fit, all reasonable resources for FWC or any other law enforcement agencies.
- Census: coded mailers will be sent out. It is important for residents of Marineland check that their county is correct.
- Homeless shelter: Flagler county has moved their cold weather shelter to Church on the Rock in Bunnell. The Town will consider making a donation to the shelter.

12. Public hearing:

- Barrels for Boobs surf contest- (4/11/2020)- Approved (Motion by L. Babonis, 2nd By C. Lenniger)
- Reverb Church Easter sunrise service- (4/12/2020)- Approved (Motion by C. Lenniger, 2nd L. Babonis).

13. Public comment: None heard

The next regular Town Meeting will be March 26, 2020, 6:00 PM, Strickland Conference Center.

The Town will hold a Comprehensive plan workshop on March 12, 2020, 6:00 PM, Strickland Conference Center.

There being no further business, the meeting was adjourned at 7:37 PM. Minutes of the meeting were taken and prepared by Brandon Mellin.