



**THERE WILL BE A CRA MEETING OF THE MARINELAND TOWN COMMISSION ON
Thursday JULY 21, 2022 AT 5:30 PM VIA ZOOM VIDEO CONFERENCE.**

LINK: <https://us06web.zoom.us/j/87283631901?pwd=VU0xMm83bURreWF5MU9rMINXcWlKdz09>

AGENDA

1. **Call to order; Pledge of Allegiance**
2. **Community Outreach:** This ten-minute time period has been allocated for public comment. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.
3. **Consent Agenda**
 - a. Approval of Minutes
 - i. April 21, 2022
 - b. Invoices
 - i. CRA To TOM Reimbursement
4. **General Business**
 - i. CRA Planning Discussion
 1. CRA Budget Expenditure
 - a. 30,60,90 day plan
5. **Next Meeting October 20, 2022**

Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 232 - 8060 at least 48 hours prior to the meeting.



Angela TenBroeck is inviting you to a scheduled Zoom meeting.

Topic: July 2022 CRA Meeting - Town of Marineland

Time: Jul 21, 2022 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

[https://us06web.zoom.us/j/87283631901?](https://us06web.zoom.us/j/87283631901?pwd=VU0xMm83bURreWF5MU9rMlNXcWlKdz09)

[pwd=VU0xMm83bURreWF5MU9rMlNXcWlKdz09](https://us06web.zoom.us/j/87283631901?pwd=VU0xMm83bURreWF5MU9rMlNXcWlKdz09)

Meeting ID: 872 8363 1901

Passcode: 266703

One tap mobile

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Dial by your location

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+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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Find your local number: <https://us06web.zoom.us/j/87283631901?pwd=VU0xMm83bURreWF5MU9rMlNXcWlKdz09>



Town of Marineland CRA Meeting Minutes

April 21, 2022

Mayor Angela TenBroeck
Commissioner Gary Inks
Commissioner James Townsend
Commissioner Greg Hansen
Dennis Bayer, Town Attorney
Suzanne Dixon, Town Manager
Janis Fleet, Town Planner
Lea Montgomery, Town Financial Director
Lexy Taylor, Town Clerk
Chris Kelley, Marineland Marina Manager
Members of the Public

1. The meeting was called to order by Mayor TenBroeck at 5:32 PM.
 - Pledge of Allegiance
2. Community Outreach: None
3. Consent agenda:
 - a. Approval of Minutes
 - i. The motion to approve the January CRA meeting minutes was made by Commissioner Hansen/ 2nd by Commissioner Inks. The motion carried with no objections.
 - b. Invoices
 - i. The motion to approve the CRA to TOM reimbursements was made by Commissioner Inks/ 2nd by Commissioner Hansen. The motion carried with no objections.
4. General Business:
 - a. CRA Financials
 - i. Approval of 2022 CRA Budget
 - ii. Staff Report
 1. Financial Director Montgomery reviewed the 2022 proposed CRA Budget. The Commission discussed future FDOT plans for road widening and focusing on projects that would not be impacted.
 2. The Commission discussed potential broadband opportunities for the Town, reducing blight from River To Sea, and signage for the islands.
 3. The Commission added to the budget \$8,000 to signage for the islands, \$25,000 to generators for the marina, \$2,700 to blight removal.
 4. The motion to approve the 2022 budget was made by Commissioner Inks/ 2nd Commissioner Hansen. The motion carried with no objections.
 - b. Consideration of Approval of Proposal for Marina Fence
 - i. Included in the budget
 - c. Consideration of Approval of Proposal for Marina Entrance Paving
 - i. Included in the budget
 - d. CRA Planning Discussion
 - i. Felicia Cook thanked Mayor TenBroeck for keeping the front entrances clean.

The next quarterly CRA meeting will be July 21, 2022 at 5:30pm.

The motion to adjourn was made by Commissioner Hansen/ 2nd Commissioner Inks. The motion carried with no objections. The meeting was adjourned at 6:01pm.

Respectfully submitted by Lexy Taylor, Town Clerk.



**Town of Marineland
Community Redevelopment Area Budget
For FYE 2022**

Budgeted Revenues:

Beginning of Year, Cash Carry Forward	\$	64,312	
2022 Revenues, from Flagler County		42,937	
2022 Transfers In, Match from Town of Marineland		42,937	
TOTAL BUDGETED REVENUES AVAILABLE:			\$ 150,186

Budgeted Expenditures:

Annual Dues to FL DEA, maintain the CRA	\$	175	
Attorney Fees		7,500	
Planner Fees		12,000	
Accountant Fees		3,000	
Total Administrative Expenses	\$	22,675	

Capital Projects:

Exploration of Infrastructure Upgrades for Stormwater	5,000	
Lateral Connection for Marina	11,000	
Sidewalks: Turtle Friendly/Bike Path Night Lighting, Safer & Pedestrian Friendly	38,312	
Blight Program: Conex removed, fence installed, Town Signage Improvements	10,000	
Marina Fence (<i>Hardwick Fence inv \$6,203</i>)	7,000	
Marina Paving Repair (<i>RD & Sons Estimate of \$6K</i>)	7,000	
Signage for islands showcasing ecotourism opportunities	8,000	
Generator program	25,000	
Remove wire/I-beams from old pier	4,950	
Total Capital Projects:		\$ 116,262

TOTAL BUDGETED EXPENDITURES: **\$ 138,937**

REMAINING CASH **\$ 11,249**



Town of Marineland Financial Narrative As of June 30, 2022

The CRA remains in strong financial position. The CRA is on pace to finish the year in line with budgeted amounts. There are budgeted funds remaining to be spent for the Marina fence.

Monthly Highlights & Comments:

The CRA paid \$6,500 for paving.

The CRA paid \$3,101 for fencing.

The below amounts are owed to the Town of Marineland by the CRA:

Owed to Town of Marineland		
Vendor	Month	Amount
Storehouse- Accounting	April	292.50
Bayer - Legal	April	1,170.00
Fleet - Planning	April	2,125.00
Storehouse- Accounting	June	180.00
Bayer - Legal	May	510.00
Storehouse- Accounting	May	45.00
Bayer - Legal postage	May	7.96
Fleet - Planning	June	1,312.00
Batelle's fee paid for cost of accumulating requested information		(75.00)
		<u>5,567.46</u>



8:49 AM

07/18/22

Accrual Basis

Marineland Community Redevelopment Area
Statement of Financial Position
As of June 30, 2022

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · TD Bank Checking #2397	<u>129,480.99</u>
Total Checking/Savings	<u>129,480.99</u>
Total Current Assets	<u>129,480.99</u>
TOTAL ASSETS	<u>129,480.99</u>
LIABILITIES & EQUITY	
Equity	
1110 · Retained Earnings	64,433.71
1111 · Fund Balance Assigned	64,312.00
1112 · Fund Balance Unassigned	-64,830.50
Net Income	<u>65,565.78</u>
Total Equity	<u>129,480.99</u>
TOTAL LIABILITIES & EQUITY	<u>129,480.99</u>



8:50 AM

07/18/22

Accrual Basis

Marineland Community Redevelopment Area
Stmt of Revenues & Expenses YTD by Month
October 2021 through June 2022

	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22
Ordinary Income/Expense								
Income								
30 · Ad Valorem Taxes	0.00	0.00	0.00	42,937.39	0.00	0.00	0.00	0.00
Total Income	0.00	0.00	0.00	42,937.39	0.00	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00	42,937.39	0.00	0.00	0.00	0.00
Expense								
01 · PERSONNEL SERVICE								
003 · Director of Finance	157.50	67.50	112.50	675.00	225.00	0.00	0.00	0.00
004 · Legal	360.00	300.00	160.00	0.00	150.00	1,200.00	0.00	0.00
005 · Town Planner								
005.1 · Comprehensive Plan Upd...	1,000.00	375.00	1,625.00	0.00	500.00	1,937.50	0.00	0.00
005.2 · Town Planner	62.50	0.00	0.00	0.00	125.00	0.00	0.00	0.00
Total 005 · Town Planner	1,062.50	375.00	1,625.00	0.00	625.00	1,937.50	0.00	0.00
006 · Annual Audit	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00
Total 01 · PERSONNEL SERVICE	1,580.00	742.50	1,897.50	675.00	1,000.00	4,637.50	0.00	0.00
02 · OPERATING EXPENDITURES								
058 · Licenses and Permits	175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 02 · OPERATING EXPENDITUR...	175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03 · PHYSICAL ENVIRONMENT								
090 · Blight Program								
090.01 · Marina Fence	0.00	0.00	0.00	0.00	0.00	0.00	3,101.50	0.00
090.02 · Marina Paving Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,500.00
Total 090 · Blight Program	0.00	0.00	0.00	0.00	0.00	0.00	3,101.50	6,500.00
Total 03 · PHYSICAL ENVIRONMENT	0.00	0.00	0.00	0.00	0.00	0.00	3,101.50	6,500.00
Total Expense	1,755.00	742.50	1,897.50	675.00	1,000.00	4,637.50	3,101.50	6,500.00
Net Ordinary Income	-1,755.00	-742.50	-1,897.50	42,262.39	-1,000.00	-4,637.50	-3,101.50	-6,500.00
Other Income/Expense								
Other Income								
33 · Matching Funds, Transf from TOM	0.00	0.00	0.00	42,937.39	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	42,937.39	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	42,937.39	0.00	0.00	0.00	0.00
Net Income	<u>-1,755.00</u>	<u>-742.50</u>	<u>-1,897.50</u>	<u>85,199.78</u>	<u>-1,000.00</u>	<u>-4,637.50</u>	<u>-3,101.50</u>	<u>-6,500.00</u>



8:50 AM

07/18/22

Accrual Basis

Marineland Community Redevelopment Area
Stmt of Revenues & Expenses YTD by Month
October 2021 through June 2022

	<u>Jun 22</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
30 · Ad Valorem Taxes	0.00	42,937.39
Total Income	<u>0.00</u>	<u>42,937.39</u>
Gross Profit	0.00	42,937.39
Expense		
01 · PERSONNEL SERVICE		
003 · Director of Finance	0.00	1,237.50
004 · Legal	0.00	2,170.00
005 · Town Planner		
005.1 · Comprehensive Plan Upd...	0.00	5,437.50
005.2 · Town Planner	0.00	187.50
Total 005 · Town Planner	<u>0.00</u>	<u>5,625.00</u>
006 · Annual Audit	0.00	1,500.00
Total 01 · PERSONNEL SERVICE	<u>0.00</u>	<u>10,532.50</u>
02 · OPERATING EXPENDITURES		
058 · Licenses and Permits	0.00	175.00
Total 02 · OPERATING EXPENDITUR...	<u>0.00</u>	<u>175.00</u>
03 · PHYSICAL ENVIRONMENT		
090 · Blight Program		
090.01 · Marina Fence	0.00	3,101.50
090.02 · Marina Paving Repairs	0.00	6,500.00
Total 090 · Blight Program	<u>0.00</u>	<u>9,601.50</u>
Total 03 · PHYSICAL ENVIRONMENT	<u>0.00</u>	<u>9,601.50</u>
Total Expense	<u>0.00</u>	<u>20,309.00</u>
Net Ordinary Income	0.00	22,628.39
Other Income/Expense		
Other Income		
33 · Matching Funds, Transf from TOM	0.00	42,937.39
Total Other Income	<u>0.00</u>	<u>42,937.39</u>
Net Other Income	<u>0.00</u>	<u>42,937.39</u>
Net Income	<u>0.00</u>	<u>65,565.78</u>