

THERE WILL BE A REGULAR MEETING OF THE MARINELAND TOWN COMMISSION ON

# THURSDAY, MARCH 16, 2023 AT 6:00PM AT THE GTMNERR IN THE MAIN CONFERENCE ROOM.

# 9741 N OCEANSHORE BLVD, ST AUGUSTINE FL 32080

# Agenda

- 1. <u>Call to order: Pledge of Allegiance</u>
- 2. Additions, Deletions and Modifications to the Agenda
- 3. Announcements by the Mayor
- 4. Recognitions, Proclamations and Presentations
- 5. <u>Community Outreach:</u> This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.

# 6. Consent Agenda

- a. Approval of Minutes
  - i. February 16, 2023 Regular Meeting Minutes
- b. Recurring FPL Bills
- c. Town Phone Bill
- d. JDI Invoice
- e. Hardwick Fence Invoice
- f. Town Staff Invoices
  - i. Fleet Invoice
  - ii. Bayer Invoices
  - iii. Dixon Invoice

## 7. General Business

a. Site Plan Application - Whitney Lab Expansion

# 8. Additional Reports & Comments

- a. Town Financial Director Johnson Report/Comments
- b. Town Manager Dixon Report/Comments
  - i. Special Events
- c. Town Planner Fleet Report/Comments
- d. Town Clerk Taylor Report/Comments
- e. Town Marina Manager Kelley Report/Comments
- f. Town Attorney Bayer Report/Comments



- 9. <u>Public Comment:</u> This time has been allocated for public comment on any item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.
- 10. Commissioners Reports & Comments
- 11. Next Regular Town Meeting April 20, 2023, 6:00pm
- 12. Quarterly CRA Meeting April 20, 2023, 5:30pm
- 13. Adjournment

# Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 232 - 8060 at least 48 hours prior to the meeting.



### Town of Marineland Regular Meeting Minutes

February 16, 2023

Mayor Angela TenBroeck
Commissioner Gary Inks
Dennis Bayer, Town Attorney
Suzanne Dixon, Town Manager
Janis Fleet, Town Planner
Greg Johnson, Town Financial Director
Lexy Taylor, Town Clerk
Chris Kelley, Marineland Marina Manager
Members of the Public

- 1. The meeting was called to order by Mayor TenBroeck at 6:00 PM.
  - Pledge of Allegiance
- 2. Additions, Deletions, or Modifications to the Agenda: None
- 3. Announcements by the Mayor: Mayor TenBroeck attended Flagler County's 10 year plan meeting. The Town will continue to move forward towards River To Sea improvements. Attorney Bayer informed the Commission that Flagler County plans to have walkovers repaired by Easter.
- 4. Recognitions, Proclamations, or Presentations: None
- 5. Community Outreach: None
- 6. Consent Agenda
  - The motion to approve the consent agenda was made by Commissioner Inks/ 2nd Mayor TenBroeck.

### 7. General Business:

- A. University of Florida Project Presentation
  - Attorney Bayer and Planner Fleet informed the Commission and public of the University
    of Florida project and updates. University of Florida Staff presented and discussed the
    project concept plan to the Commission.
  - Jim Hain, of the Marineland Right Whale Project, expressed the concern of housing and a net loss of housing upon project completion.
- B. Consideration of Engineering Bid For Marineland Marina Phase 3 Docks Construction
  - Marina Manager Kelley discussed the engineering bid with the Commission. The motion to approve the Engineering Bid for Marineland Marina Phase 3 Docks Construction was made by Commissioner Inks/2nd Mayor TenBroeck.
- C. Consideration of Bathymetric Survey Proposal For Marineland Marina Phase 3
  - Marina Manager Kelley discussed the bathymetric survey proposal with the Commission.
    The motion to approve the pre and post Bathymetric Survey for Marineland Marina
    Phase 3 was made by Commissioner Inks/2nd Mayor TenBroeck.
- 8. Additional Reports and Comments:
  - A. Financial Director Johnson Reports/Comments
    - i. Financial Director Johnson discussed the financials with the Commission.
  - B. Town Manager Dixon Reports/Comments
    - i. Manager Dixon informed the Commission of upcoming special events.



- i. Town Planner Fleet Reports/Comments
  - 1. Planner Fleet informed the Commission of LMS and Flagler County updates.
- ii. Town Clerk Taylor Reports/Comments
  - 1. Clerk Taylor informed the Commission of eVerify account creation.
- iii. Town Marina Manager Reports/Comments
  - 1. No comment.
- iv. Town Attorney Bayer Reports/Comments
  - Attorney Bayer discussed the next steps for land annexation and LDR updates with the Commission.
- 9. Public Comment
  - i. None.
- 10. Commissioner Reports/Comments
  - i. Commissioner Inks: Commissioner Inks informed the Commission of the stakeholders meeting and the Flagler County sewage infrastructure project.

The next Town Meeting will be March 16, 2023 at 6:00pm.

The next quarterly CRA meeting will be April 20, 2023 at 5:30pm.

The motion to dismiss was made by Commissioner Inks/ 2nd Mayor TenBroeck. The motion carried with no objections.

The meeting was adjourned at 7:27pm.

Respectfully submitted by Lexy Taylor, Town Clerk.



# TOWN OF MARINELAND, Here's what you owe for this billing period.

## **CURRENT BILL**

\$857.70

TOTAL AMOUNT YOU OWE

Mar 20, 2023

NEW CHARGES DUE BY



Amount of your last bill 856.81
Payments received -856.81
Balance before new charges 0.00

Total new charges 857.70

Total amount you owe \$857.70

(See page 2 for bill details.)

New February rates are in effect. State regulators are reviewing FPL's plan for fuel and storm costs that would take effect in April. Learn more at FPL.com/Rates.

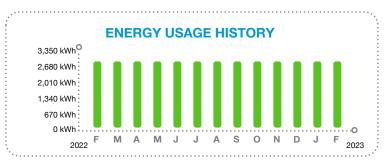
**Electric Bill Statement** 

For: Jan 27, 2023 to Feb 27, 2023 (31 days)

**Statement Date:** Feb 27, 2023 **Account Number:** 19454-02459

Service Address:

9507 OCEANSHORE BLVD # SL SAINT AUGUSTINE, FL 32084



### **KEEP IN MIND**

- Payment received after May 19, 2023 is considered LATE; a late payment charge of 1% will apply.
- Charges and energy usage are based on the facilities contracted. Facility, energy and fuel costs are available upon request.

Customer Service: Outside Florida: (386) 255-3020 1-800-226-3545 Report Power Outages: Hearing/Speech Impaired: 1-800-4OUTAGE (468-8243) 711 (Relay Service)



/ 27

1320194540245900775800000

TOWN OF MARINELAND 176 MARINA DR ST AUGUSTINE FL 32080-8619 The amount enclosed includes the following donation: FPL Care To Share:

Make check payable to FPL in U.S. funds and mail along with this coupon to:

FPL GENERA

GENERAL MAIL FACILITY MIAMI FL 33188-0001



# **TOWN OF MARINELAND,** Here's what you owe for this billing period.

## **CURRENT BILL**

Mar 20, 2023 NEW CHARGES DUE BY



	(See page 2 for bill details.)
Total amount you owe	\$535.72
Total new charges	535.72
Balance before new charges	0.00
Payments received	-536.43
Amount of your last bill	536.43

New February rates are in effect. State regulators are reviewing FPL's plan for fuel and storm costs that would take effect in April. Learn more at FPL.com/Rates.

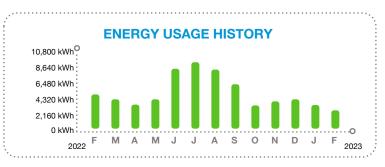
**Electric Bill Statement** 

For: Jan 27, 2023 to Feb 27, 2023 (31 days)

Statement Date: Feb 27, 2023 **Account Number: 69626-26138** 

Service Address:

101 TOLSTOY LN # MRNLD DOCK SAINT AUGUSTINE, FL 32080



### **KEEP IN MIND**

Payment received after May 19, 2023 is considered LATE; a late payment charge of 1% will apply.

**Customer Service:** Outside Florida:

1-800-375-2434 1-800-226-3545 Report Power Outages: Hearing/Speech Impaired: 1-800-4OUTAGE (468-8243) 711 (Relay Service)



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1320696262613802753500000

TOWN OF MARINELAND 176 MARINA DR ST AUGUSTINE FL 32080-8619 The amount enclosed includes the following donation: FPL Care To Share:

Make check payable to FPL in U.S. funds and mail along with this coupon to:

**GENERAL MAIL FACILITY** MIAMI FL 33188-0001

Visit FPL.com/PayBill for ways to pay.

69626-26138 ACCOUNT NUMBER

\$535.72

Mar 20, 2023 NEW CHARGES DUE BY



# **TOWN OF MARINELAND,** Here's what you owe for this billing period.

## **CURRENT BILL**

\$1,009.54

TOTAL AMOUNT YOU OWE

Mar 20, 2023 NEW CHARGES DUE BY



Amount of your last bill 1,147.32 Payments received -1,147.320.00 Balance before new charges 1,009.54 Total new charges Total amount you owe \$1,009.54 (See page 2 for bill details.)

New February rates are in effect. State regulators are reviewing FPL's plan for fuel and storm costs that would take effect in April. Learn more at FPL.com/Rates.

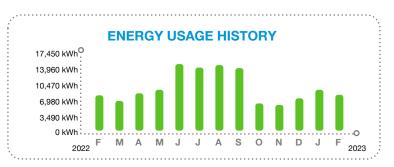
**Electric Bill Statement** 

For: Jan 27, 2023 to Feb 27, 2023 (31 days)

Statement Date: Feb 27, 2023 Account Number: 41225-56527

Service Address: 101 TOLSTOY LN

SAINT AUGUSTINE, FL 32080



### **KEEP IN MIND**

Payment received after May 19, 2023 is considered LATE; a late payment charge of 1% will apply.

Customer Service: Outside Florida:

1-800-375-2434 1-800-226-3545 Report Power Outages: Hearing/Speech Impaired: 1-800-4OUTAGE (468-8243) 711 (Relay Service)



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13204122556527 4590010000

TOWN OF MARINELAND 176 MARINA DR ST AUGUSTINE FL 32080-8619 The amount enclosed includes the following donation: FPL Care To Share:

Make check payable to FPL in U.S. funds and mail along with this coupon to:

**GENERAL MAIL FACILITY** MIAMI FL 33188-0001



**February 2023 Statement** 01/11/2023 - 02/08/2023 TOWN OF MARINELAND (CPN 002334066)

**Cardmember Service** 

Page 2 of 2 1-866-552-8855



# Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Transac	ctions	T/	AYLOR ALEXIS P	Credit Lim	it \$2500
Post Date	Trans Date	Ref#	Transaction Description	Amount	Notation
			Purchases and Other Debits		
01/30	01/27	1609	TMOBILE POSTPAID WEB 800-937-8997 WA	\$229.25	
02/01	01/31	2349	WWW.TAX1099.COM WWW.ZENWORK.C AR	\$37.92	
02/06	02/04	3388	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$149.90	
			Total for Account 4798 5101 7994 3507	\$417.07	
Transac	ctions	ВІ	LLING ACCOUNT ACTIVITY		
Post	Trans				
Date	Date	Ref#	Transaction Description	Amount	Notation
Date		Ref#	Payments and Other Credits		
	<b>Date</b> 01/17	Ref#	Payments and Other Credits PAYMENT THANK YOU	\$2,683.01cR	
Date		Ref#	Payments and Other Credits		

Total Fees Charged in 2023 \$112.12 Total Interest Charged in 2023 \$0.00	2023 Totals Year-to	-Date
Total Interest Charged in 2023 \$0.00	Total Fees Charged in 2023	\$112.12
	Total Interest Charged in 2023	\$0.00

# Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

<sup>\*\*</sup>APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER **PURCHASES **ADVANCES	\$0.00 \$417.07 \$0.00	\$0.00 \$0.00 \$0.00		\$0.00 \$0.00 \$0.00	0.00% 0.00% 0.00%	



February 2023 Statement

Open Date: 01/11/2023 Closing Date: 02/08/2023

Visa® Community Card

TOWN OF MARINELAND (CPN 002334066)

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New Balance		\$417.07
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Late Payment Warning: As a reminder, your card is a pay in full product. If we do not receive your payment in full by the date listed above, a fee of either 3.00% of the payment due or \$39.00 minimum, whichever is greater, will apply

Page 1 of 2 Account: 4798 5101 7944 6485

Cardmember Service
BUS 30 ELN 8

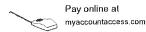
1-866-552-8855

<b>Activity Summary</b>		
Previous Balance	+	\$2,683.01
Payments	-	\$2,683.01CR
Other Credits		\$0.00
Purchases	+	\$417.07
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	econ distri	\$417.07
Past Due		\$0.00
Minimum Payment Due		\$417.07
Credit Line		\$2,500.00
Available Credit		\$2,082.93
Days in Billing Period		29

**Payment Options:** 



Mail payment coupon with a check



6.

Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service

CPN 002334066



# 0047985101794464850000417070000417076

24-Hour Cardmember Service: 1-866-552-8855

i . to pay by phone . to change your address

000011848 01 SP

000638420813172 P Y

TOWN OF MARINELAND ACCOUNTS PAYABLE 176 MARINA DR ST AUGUSTINE FL 32080-8619

Account Number	4798 5101 7944 6485
Payment Due Date	3/06/2023
New Balance	\$417.07
Minimum Payment Due	\$417.07

**Amount Enclosed** 

\$

Cardmember Service

# DENNIS K. BAYER, ESQ. 109 South 6th Street Flagler Beach, Fl 32136

(386) 439-2332 Date: 3/06/2023

# Angela TenBroeck Town of Marineland

,

# Town of Marineland

Invoice No: 43464

# Services Rendered

Date	Staff	Description	Hours	Rate	Charges
2/01/2023	DKB	Work on locating development plans	0.30	\$300.00	\$90.00
2/15/2023	DKB	Conference with JDI attorney; conference with Mayor and County Attorney; review LDR's	0.90	\$300.00	\$270.00
2/16/2023	DKB	Review LDR's and Marina issues with J. Wallace and J. Fleet	0.80	\$300.00	\$240.00
2/17/2023	DKB	Conference with C. Kelly on Marina	0.30	\$300.00	\$90.00
2/21/2023	DKB	Meet with Commissioner Inks and Hansen; follow-up with Marina issues	1.20	\$300.00	\$360.00
2/23/2023	DKB	Conference with John Wallace re: Marina project and development	0.40	\$300.00	\$120.00
3/01/2023	DKB	Services rendered for February, 2023	0.00	\$1,100.00	\$1,100.00
				Total Fees	\$2,270.00
Total I	New Charges			-	\$2,270.00
Previo	ous Balance				\$0.00
Balan	ce Due			-	\$2,270.00

Page No.: 2

Payment is due upon receipt of invoice. A 3% processing fee will be applied to all credit card payments. Thank you.



Mayor Angela TenBroeck Town of Marineland 176 Marina Drive Marineland, FL 32080

Re: Town Planner Consultant Services

# INVOICE

PROJECT NO. 22250 INVOICE NO. 2554 DATE: March 8, 2023

# Professional Services for February 9, 2023 through March 9, 2023

Commission Meeting – February 16	1.0 hrs. x \$125	\$	125.00
Meet with Town Attorney	0.5 hrs. x \$125	\$	62.50
LDR update	2.0 hrs. x \$125	\$	250.00
UF Whitney Lab Expansion Site Plan Application Review and Staff Report	5.0 hrs. x \$125	\$	625.00
AIA Trails Project	0.5 hrs. x \$125	\$	62.50
Flagler County Recreation Master Plan	0.5 hrs. x \$125	\$	62.50
Total Due		\$ 1	,187.50

# **Suzanne Dixon**

# WEDDING PERMIT INVOICE

5455 Windantide Rd

St. Augustine FL 32080

1 3/13/23

**BILL TO** 

TERMS

**Due Upon Receipt** 

Town of Marineland

176 Marina Dr

Marineland, FL 32080

DESCRIPTION	QTY	U	NIT PRICE	AMOUNT
Simple Wedding 1-25 People (List Wedding Name Here)		\$	25.00	\$ -
26-99 Person Wedding (Blair-Lopez)	1	\$	25.00	\$ 25.00
100-999 Person Wedding (List Wedding Name Here)		\$	50.00	\$ -
1000+ Person Wedding (List Wedding Name Here)		\$	100.00	\$ -
		\$	-	\$ -
Thank you for your business!	TOTA	۱L		\$ 25.00

If you have any questions about this invoice, please contact Suzanne Dixon, 904-471-1870, Suzanne@TownOfMarineland.org



Marineland Marina 176 Marina Drive St Augustine FL 32080

Previous Reading:

695770

**Current Reading:** 

724280

\$187.35

\$218.35

### **Your Account Summary**

Town of Marineland Company Name: Marineland Marina Account Name: 176 Marina Drive St Augustine FL 32080 Supply Address: February 2023 Billing Period: \$1,246.07 Previous Balance Payment Received in previous month \$0.00 \$1,246.07 Balance brought forward **Current Charges** \$405.70 \$1,651.77 Amount Due Current Invoice Summary

# Web coming soon

Billing Questions

Email

Marineland Utilities

386-585-4223

vodell@storeht.com

Water/s Invo	
Invoice #	214018-13953
Customer Number	214018
Issue Date	02/28/2023
Due Date	02/28/2023
Total Amount Due	\$1,651.77

### Important Information

If you have paid your entire account in the past few days, please disregard any outstanding balances shown. Assuming that these payments have been overlooked or misplaced please contact us for more information. It is important that we receive immediate payment from you to avoid your account going into suspension or disconnection.



Sewer Charges

Water Charges

#### Direct Deposit

You may electronically make payments into our bank account via Internet Banking

-Service under consideration



#### Mail

Send checks payable to JDI Marineland LLC with your customer number on the back to:

JDI Marineland LLC c/o Storehouse Treasures LLC 250 PC Pkwy, STE 607-104 Palm Coast, FL 32137



### Credit Card

You can now pay your phone bill 24 hours per day by using our automated credit card system.

Service under consideration



#### hone

To arrange future automatic payments please contact Vic ODell: 386-585-4223

32080	
Invoice#	214018 13953
Due Date	02/28/2023
Total Amount Due	\$1,651.77
Total Due On Time	\$1,651.77

ACCOUNT NUMBER 214018 INVOICE NUMBER 214018-13953 DATE OF ISSUE 02/28/2023

# **Account Summary**

Meter No: 13

Supply Address: 176 Marina DR St Augustine FL 32080

Item	Read Type	Quantity		Loss Factor	Rate	Sub Total
Water Charges		05540.0000			0.00050010.1	<b>#</b> 405.00
Water Charges	Actual	25510.0000	Gal		0.006500/Gal	\$165.82
Base Water Charges		1.0000	U		52.529999/U	\$52.53
Sewer Charges						
Sewer Charges	Actual	25510.0000	Gal		0.005330/Gal	\$135.97
Base Sewer Charges		1.0000	U		51.380001/U	\$51.38
				2 decembration les	Subtotal	\$405.70
					TAX -if applicable	\$0.00
					Total (Inc TAX)	\$405.70



Hardwick Fence

P.O. Box 3043 St Augustine, FL 32085 904-599-8644 Heather@hardwickfence.com

**BILL TO** 

Town of Marineland Chris Kelly 176 Marina Drive St. Augustine, FL 32080 SHIP TO

Town of Marineland 176 Marina Drive St. Augustine, FL 32080 **INVOICE 153069** 

DATE 02/21/2023 TERMS Due on receipt

**DUE DATE 02/21/2023** 

Initial invoice

Approx. 243' of 8' Green Commercial Chain Link Fence
8 Gauge Green Fabric
3" Sch. 40 Green Terminal Post
2-1/2" Sch. 40 Green Line Post
1-5/8" Sch. 40 Green Top Rail & Bracing
4" Sch. 40 Gate Posts

1 - 10' Double Drive Gate w/ Hardware (two sets of hinges, one cane bolt & one fork latch)Coil Wire Along the Bottom of the Fence

.065 pipe (please note, our pipe is not tubing)

All green fittings included - No wrapped posts

Mixed Cement

Take down 200' of the Existing 6'+1' Chain Link Fence & Clear the Brush on the Fence Line

840.00

\*Quote is based on our current insurance coverage.

\*No permitting included, if required.

Payment Terms: 70% down for materials and the balance of the contract is due on completion

TOTAL DUE

\$10,656.10

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6198-080SE JA ANITZUĐUA TZ **BVIRD ANIRAM 871** TOWN OF MARINELAND TOWN OF MARINELAND

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Please detach this portion and return with your payment. Please make sure address shows through window.

Pay online: t-mobile.com/pay

T-MOBILE FOR BUSINESS

T-MOBILE PO BOX 742596 CINCINNATI OH 45274-2596

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Total due by Mar 18, 2023

\$125.17

You are paying by AutoPay

TOWN OF MAR Account numb

Amount enclos

Manage your AutoPay - Visit t-mobile.com/business

C (386)232-8060	SAGE DETAILS or information only - charges are shown in the One-Time Charges section.	¥ .
	s section.	

Totals  The date and time corresponds to the local time where the mobile was located.  WHO: OUT Outgoing IN incoming Type: F Mobile2Mobile	N 5	(386) 232-8060 Town Of Marineland   Voice
	*	

The date and time co	TEXT
eb 24 4.19 AW ""  The date and time corresponds to Pacific Time (PST/PE  The date and time corresponds to Pacific Time (PST/PE  TWPE: LText  WHO: OUT Outgoing IN Incoming	Who (407) 508-5392
Teb 24 4:19 AW I'V  The date and time corresponds to Pacific Time (PST/PDT).  The date and time corresponds to Pacific Time (PST/PDT).  The date and time corresponds to Pacific Time (PST/PDT).  The date and time corresponds to Pacific Time (PST/PDT).	Description Kissimmee, FL
	Type Cost

Totals	Feb 25	Feb 23	FBD 22	1 094	Fob 21	50h 20	reb 04	Ech 03	rab 02	Tab O1	Jan 31	<u> </u>	When	0.00	JATA		
	Mobile	Mobile	Mobile	Mobile Internet	Set 6100	Panio D											
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		\$0.00	3										,			Cost	

The date and time corresponds to Pacific Time (PST/PDT).

**Bill period** Jan 26, 2023 - Feb 25, 2023

Account 984746542

**Invoice** 984746542-6

Page 4 of 7

Great news! No lines had usage charges this month!

\$82.00	-	1. Business Unlimited Ultimate
Costa	No. of Subscribers	HIGHEST PLAN COSTS

Total discounts	Device discounts	Autopay discounts	MONTHLY DISCOUNTS
\$46.67	-\$41.67	\$5.00	

\$46.67	-\$41.67	\$5.00		
Total balance remaining	EIP this month	Total active EIPs	EQUIPMENT INSTALLMENT PLANS	
\$833.31	\$41.67		MANS	



2799



# **BEFORE THIS BILL**

bill		\$0.00
		\$335.51
		-\$330.51
Jan 27	-\$229.25	
Feb 21	-\$101.26	
S		-\$5.00
Feb 21	-\$5.00	
	Jan 27 Feb 21	Jan 27 -\$229.25 Feb 21 -\$101.26

屡

 Bill period
 Account
 Invoice
 Page

 Jan 26, 2023 - Feb 25, 2023
 984746542
 984746542-6
 2 of 7



TO: Town Commission

FROM: Janis K. Fleet, AICP, Town Planner

DATE: March 9, 2023

SUBJECT: Site Plan Application - Whitney Lab Expansion

Submitted February 27, 2023

**APPLICANT/OWNER:** University of Florida Foundation, Inc.

P. O. Box 115050

Gainesville, FL 32611-5050

**PROPERTY LOCATION:** 9505 Ocean Shore Blvd.

PARCEL NUMBER: #1886300000, St. Johns County

#06-10-31-0000-01010-0010, Flagler County

FUTURE LAND USE/
Institutional Research Future Land Use

**LDC DESIGNATION:**A1A Scenic Corridor Overlay District (Flagler

County Parcel)

# **BACKGROUND:**

The University of Florida (UF) plans to construct a 46,000 s.f. building with 36,000 net usable s.f. This includes the outdoor covered tank deck space as well as the mechanical penthouse. The new construction will replace the existing building on the north end of the Whitney Laboratory properties. In November 2022, a site plan for the project was submitted to the Town for concept review. Staff reviewed the concept plan and provided comments on the plan. The Commission reviewed the plan and directed staff to forward the comments to the University. The Mayor and staff met with UF virtually and had numerous conservations with representatives from UF. At the February 2023 Commission meeting, representatives from UF presented an overview of the project.

On February 27, 2023, staff received the site plan application for the Whitney Laboratory Expansion. The application included:

- Site Survey drawings
- Site Plan drawings
- St. Johns River Water Management District Permit Application
- Geotechnical Report

In addition, renderings of the building were submitted.

Site Plan Application - Whitney Laboratory Expansion Page 2 March 9, 2023

# STAFF COMMENTS AND RECOMMENDATION

UF's response to the Town's comments and plans submitted with the site plan application address the Town concerns and complies with the Goals, Objectives, and Policies of the Marineland Comprehensive and the Land Development Code (LDC).

- The building has been moved to provide for a 50 ft. buffer off the wetlands.
- The finished floor elevation is 8.33 ft., which is 2 feet above the flood elevation of 6 ft.
- 23 parking spaces are being provided. (One (1) space / 1000 sf gross floor area reduced by 50%): 46,000 s.f./1000 x .50 = 23 parking spaces required.
- The architectural design of the building meets the requirements of Section 4.03.00 of the LDC related to materials and colors.

Staff recommends approval of the site plan for the expansion of the Whitney Laboratory and requests UF provide the Town Commission with periodic updates of the project related to site development, landscaping, construction scheduling, and LEED certification.

DocuSign Envelope ID: CE224762-279C-4836-B5E8-541D5187A5D5



FOR OFFICE USE ONLY	·
File #	
Application Fee:	
Filing Date:	Acceptance Date:
Timing Date.	Acceptance Date

# Site Plan Application

A.	PROJECT
1.	Project Name: Whitney Laboratory, UF-606
2.	Address of Subject Property: 9505 Oceanshore Boulevard
3.	Parcel ID Number(s): St. Johns County Parcel 1886300000; Flagler County Parcel 06-10-31-0000-01010-0010
4.	Existing Use of Property: Institutional Research and Education
5.	Future Land Use Map Designation : _Institutional Research
6.	Zoning Designation: Institutional Research
7.	Acreage: 6.76
В.	APPLICANT
1.	Applicant's Status   Owner (title holder)   Agent
2.	Name of Applicant(s) or Contact Person(s): <u>Susan Goffman</u> Title: <u>Senior Counsel</u>
3.	Company (if applicable): University of Florida Foundation
4.	Mailing address: PO Box 14425
5.	City: Gainesville State: Florida ZIP: 32604 Telephone: (352) 392-1358 FAX.
	()e-mail:_sgoffman@ufl.edu
6.	If the applicant is agent for the property owner*:
	Name of Owner (title holder):
7.	Company (if applicable):
	Mailing address: City: State: _ZIP: Telephone:
	FAX: ()e-mail:  * Must provide executed Property Owner Affidavit authorizing the agent to act on behalf of the property owner.

- C. ATTACHMENTS (One copy reduced to no greater than 11 x 17, plus one copy in PDF format)
  - 1. Site Plan and Survey including but not limited to meet the requirements of Section 10.01.10 of the Marineland Land Development Code. (Copy attached)
  - 2. Stormwater management plan including the following:
    - Existing contours at one (1) foot intervals.
    - b. Proposed finished floor elevation of each building site.
    - Existing and proposed stormwater management facilities with size and grades.
    - d. Proposed orderly disposal of surface water runoff.
    - e. Centerline elevations along adjacent streets.
  - 3. Legal description with tax parcel number.
  - 4. Warranty Deed or other proof of ownership.
  - 5. Permit or Letter of Exemption from the St. Johns River Water Management District.
  - 6. Fee.

Legal Counsel

- a. Based on size of site:
  - i. For sites <10,000 s.f. \$500
  - ii. For sites >10,000 s.f.- \$1,750 + \$20 per acre
- All applications must pay the cost of any outside consultants' fees. A deposit of \$1,000 is required to be submitted with the application.

No application shall be accepted for processing until the required application fee is paid in full by the applicant. Any fees necessary for technical review or additional reviews of the application by a consultant will be billed to the applicant at the rate of the reviewing entity. The invoice shall be paid in full prior to any action of any kind on the development application.

All 6 attachments are required for a complete application. A completeness review of the application will be conducted within ten (10) business days of receipt. If the application is determined to be incomplete, the application will be returned to the applicant.

Signature of Applicant University of Florida Foundation, Inc.	ned herein is true and correct to the best of my/our knowledge:  Signature of Co-applicant
David M. Christie, Associate Vice President Typed or printed name and title of applicant	Typed or printed name of co-applicant
213412033	Typed of printed name of co-applicant
Date	Date
State of Florida County of	Alachua
The ferror in a self-reliant is self-reliant to the self-reliant t	Lian Cala
	r who has/have produced
, who is/are personally known to me. or as identification.	

Page 2 of 2

Town of Marineland Comment	Design Team Response
Shielded, downcast, and low intensity street, walkway, and other exterior lighting shall be provided in a manner that reduces glare, protects the view of the night sky, and does not adversely impact turtle nesting or hatchling	Amber / dark sky exterior light fixtures are specified for sea turtle safety and glare reduction.
Maximum FAR of 2.0.	Building FAR is well within the limits at roughly 0.56.
Maximum lot coverage of 85 percent	Building lot coverage is well within the limits at roughly 25%.
50-foot buffer landward of all natural wetlands - 25 ft shown on master plan	Complied with 50 ft. wetland buffer
Must be connected to public water and sewer	The project will be connected to public water and sewer.
On-site management of surface water runoff	The project has a large stormwater pond / rain garden on site to manage surface water runoff.
Promote pedestrian and bicycle activity	New pedestrian pathways and bike parking, as well as shower facilities, will be provided as a part of this project.
Landscaping of private lots shall be limited to native species	All new landscaping will be native planting.
Water saving devices including irrigation	Water saving fixtures will be provided as a part of the project's strategy to pursue LEED certification. No permanent irrigation is planned for the site.
Architectural Style - Florida vernacular architectural styles, avoiding slab on grade construction where possible.	Slab on grade is necessary for this type of structure and the vibration requirements of the research. Project includes elements of Florida vernacular architecture, including patios, shaded overhangs, and earth tone cladding materials.
Maximum Number of Stories - 3 stories above a single parking level. No structure shall exceed.	The project is 3 stories including mechanical penthouse.

Maximum height - 55 feet mean building height	The project is below the maximum height requirement at roughly 49 ft mean building height. This height may be reduced with further project development.
Water saving devices including plumbing fixtures	Water-saving fixtures will be provided as a part of the project's strategy to pursue LEED certification.
Commercial metal buildings prohibited	No metal cladding is planned for this project.
Need to comply with architectural requirements	Slab on grade is necessary for this type of structure and the vibration requirements of the research. Project includes elements of Florida vernacular architecture, including patios, shaded overhangs, and earth tone cladding materials.
Dumpsters screened	No new dumpsters added to campus with this project.
Loading docks in the rear	Loading dock is on the rear (north) face of the building, screened by vegetation from A1A and campus circulation.
Drives must be 24 ft or less	The new service drive is less than 24' wide.
Proposed expansion is a permitted use.	Compliance noted. FLU is Institutional Research.
The lowest floor, including basement must be elevated to no lower two (2) foot above the base flood elevation - • FEMA Base Flood Elevation - 6 ft. • Proposed Finished Floor Elevation (FFE) 7.5 ft	The project's first floor elevation will be at least 8'-0' meeting or exceeding the Town's requirements,
Comply with landscaping and irrigation requirements	Project complies with landscaping and irrigation requirements.
Comply with Dark Sky requirements	Project complies with Dark Sky requirements.







# St. Johns County, FL

### **Apply for Exemptions**

Apply for Exemptions

### 2022 TRIM Notice

2022 TRIM Notice (PDF)

### **Summary**

No Image Available

Parcel ID 1886300000

**Location Address** 9505 OCEAN SHORE BLVD

SAINT AUGUSTINE 32080-0000

Neighborhood School (SJRCC) (COM) (427.04)

Tax Description\* 1-155 SUMMER HAVEN PTS BLKS 74 75 & 76 & STREETS BETWEEN LYING W OF LINE 120FT W OF C/L OF SR A1A OR552/728 OR1008/710 (C/D)

\*The Description above is not to be used on legal documents.

Property Use Code Public Colleges (8400)
Subdivision Summer Haven

**Sec/Twp/Rng** 31-9-31

District Marineland Area (District 600)

Millage Rate 12.8576 Acreage 1.260 Homestead N

#### **Owner Information**

Owner Name <u>University Of Florida Foundation Inc</u> 100%

Mailing Address PO BOX 14425

GAINESVILLE, FL 32604-2425

# **Exemption Information**

Exemption Type	Status	Amount
Educational		\$787.114

### Map



## **Valuation Information**

	2023
Building Value	\$818,170
Extra Features Value	\$5,160
Total Land Value	\$273,910
Agricultural (Assessed) Value	\$0
Agricultural (Market) Value	\$0
Just (Market) Value	\$1,097,240
Total Deferred	\$310,126
Assessed Value	\$787,114
Total Exemptions	\$787,114
Taxable Value	\$0

## **Historical Assessment Information**

.,	Building	Extra Feature	Total Land	Ag (Market)	Ag (Assessed)	Just (Market)	Assessed	Exempt	Taxable
Year	Value	Value	Value	Value	Value	Value	Value	Value	Value
2022	\$703,560	\$7,740	\$273,910	\$0	\$0	\$985,210	\$715,558	\$985,210	\$0
2021	\$592,505	\$6,450	\$273,910	\$0	\$0	\$872,865	\$650,507	\$872,865	\$0
2020	\$525,670	\$6,450	\$273,910	\$0	\$0	\$806,030	\$591,370	\$806,030	\$0
2019	\$258,539	\$5,160	\$273,910	\$0	\$0	\$537,609	\$537,609	\$537,609	\$0
2018	\$265,883	\$5,160	\$273,910	\$0	\$0	\$544,953	\$544,953	\$544,953	\$0
2017	\$273,226	\$5,160	\$273,910	\$0	\$0	\$552,296	\$552,296	\$552,296	\$0
2016	\$280,350	\$6,742	\$273,910	\$0	\$0	\$561,002	\$561,002	\$561,002	\$0
2015	\$287,473	\$6,742	\$273,910	\$0	\$0	\$568,125	\$568,125	\$568,125	\$0
2014	\$275,602	\$6,742	\$273,910	\$0	\$0	\$556,254	\$556,254	\$556,254	\$0
2013	\$278,480	\$6,742	\$273,910	\$0	\$0	\$559,132	\$559,132	\$559,132	\$0
2012	\$402,530	\$2,822	\$40,730	\$0	\$0	\$446,082	\$446,082	\$446,082	\$0
2011	\$409,470	\$7,583	\$48,876	\$0	\$0	\$465,929	\$465,929	\$465,929	\$0
2010	\$416,410	\$7,583	\$61,095	\$0	\$0	\$485,088	\$485,088	\$485,088	\$0

# **Building Information**

Building 1 Year Built 2004 Actual Area 1104 Conditioned Area 1104

Use Double Wide Mobile Home

Style 02 Class N

Exterior Wall Aluminum Vinyl (mobile)

Roof Cover Metal
Roof Structure Gable Hip
Interior Flooring Carpet
Interior Wall Prywall
Heating Type Air Duct
Air Conditioning Central
Bedrooms 3
Baths 2

Description	Square Footage
BASE AREA	1104
Total SqFt	1104

Building2Year Built1975Actual Area11690Conditioned Area9860UseDormitories

Style 03 Class N

Exterior Wall Concrete Block

Roof Cover Built Up Roof Structure Flat

Interior Flooring Sheet Vinyl, Carpet

Interior WallDrywallHeating TypeAir DuctAir ConditioningCentral

Bedrooms Baths

Description	Square Footage
CANOPY (COMMERCIAL)	422
FINISHED OPEN PORCH	124
BASE AREA	9860
FINISHED OPEN PORCH	332
FINISHED OPEN PORCH	124
FINISHED OPEN PORCH	12
FINISHED OPEN PORCH	172
FINISHED OPEN PORCH	24
FINISHED OPEN PORCH	168
FINISHED OPEN PORCH	96
FINISHED OPEN PORCH	356
Total SqFt	11690

Building 3 Year Built 2004 Actual Area 1104 Conditioned Area 1104

Use Double Wide Mobile Home
Style 02
Class N

Exterior Wall Aluminum Vinyl (mobile)

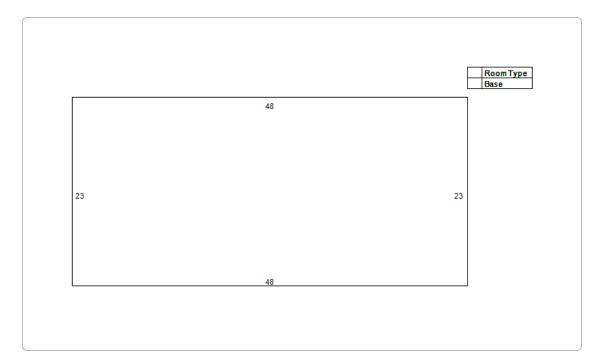
Roof Cover Roof Structure Interior Flooring Interior Wall Heating Type Air Conditioning Bedrooms

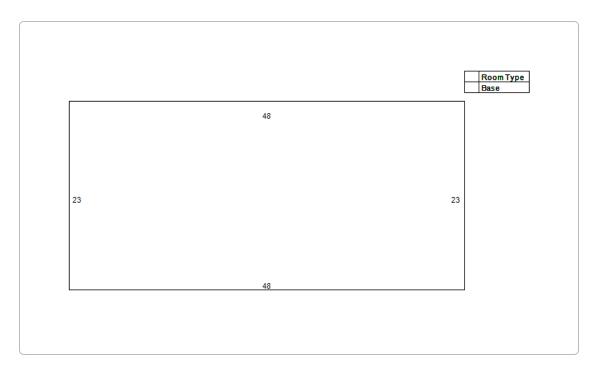
Metal Gable Hip Carpet Drywall Air Duct Central 3

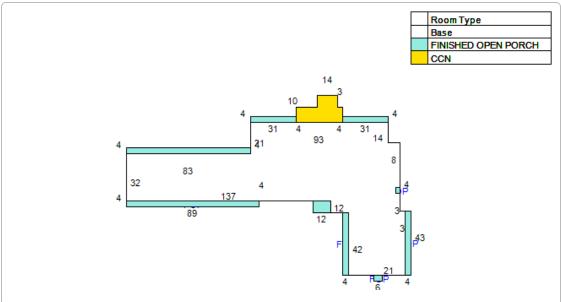
Description	Square Footage	
BASE AREA	1104	
Total SgEt	1104	

Baths

### **Sketch Information**







### **Extra Feature Information**

Code Description	Status	Value	
Roat Dock - Average (Mix)		5160	

### **Land Information**

Use Description	Front	Depth	Total Land Units	Unit Type	Land Value
Public Colleges	210	370	54782	SF	\$273.910

## **Sale Information**

Recording	g	Sale	Instrument						
Date	Sale Date	Price	Type	Book	Page	Qualification	Vacant/Improved	Grantor	Grantee
	8/18/1993	\$100.00	CORRECTIVE DEED	<u>1008</u>	<u>710</u>	U	I	MARINE STUDIOS INC	UNIVERSITY OF FLORIDA FDTN INC
	8/1/1982	\$0.00		<u>552</u>	728	U	I		MARINE STUDIOS INC

No data available for the following modules: Sales  $\mbox{\it Questionnaire}$  Form.

The St. Johns County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation.

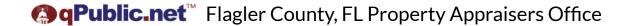
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Last Data Upload: 2/24/2023, 1:56:46 AM

Version 2.3.248



#### **Owner Information**

**Primary Owner** University Of Florida Foundation Inc 2012 West University Ave P O Box 14425 Gainesville, FL 32604

### **Parcel Summary**

Parcel ID 06-10-31-0000-01010-0010

Prop ID 12677

Location 101 TOLSTOY LN

Address ST AUGUSTINE, FL 32080

**Brief Tax** PARCEL BOUNDED ON NORTH BY COUNTY LINE, ON EAST BY AIA, ON WEST BY ICW, ON S BY A LINE DESC ASFOLLOWS, BGN 452.19 S OF INTERSECT COUNTY LINE & W RW SR AIA, S 76.0640W 127.02, S 19.5425W 33.64N 70.3529W 332, N 87.5945W 233.89 TO MATANZAS RIVER (EXC Description\*

PARCEL

(Note: \*The Description above is not to be used on legal documents.)

**Property Use** COLLEGES (008400)

Code

Tax District TOWN OF MARINELAND (District 31)

Millage Rate 24.4191 Homestead GIS sqft 239,753.673

View Map

#### Valuation

	2022 Certified Values	2021 Certified Values	2020 Certified Values	2019 Certified Values
Building Value	\$2,594,257	\$2,655,349	\$2,745,384	\$2,771,866
Extra Features Value	\$28,850	\$23,666	\$24,302	\$21,939
Land Value	\$1,537,725	\$1,320,245	\$1,244,127	\$1,034,802
Land Agricultural Value	\$0	\$0	\$0	\$0
Agricultural (Market) Value	\$O	\$0	\$0	\$0
Just (Market) Value	\$4,160,832	\$3,999,260	\$4,013,813	\$3,828,607
Assessed Value	\$4,158,015	\$3,999,260	\$4,013,813	\$3,828,607
Exempt Value	\$4,158,015	\$3,999,260	\$4,013,813	\$3,828,607
Taxable Value	\$O	\$0	\$0	\$0
Protected Value	\$2,817	\$0	\$0	\$0

Current Exemptions on this parcel:

08 - EDUCATIONAL

### **Historical Assessment**

Year	Building Value	Extra Features Value	Land Value	Agricultural Value	Just (Market) Value	Assessed Value	Exempt Value	Taxable Value	Maximum Portability
2022	\$2,594,257	\$28,850	\$1,537,725	<b>\$</b> 0	\$4,160,832	\$4,158,015	\$4,158,015	\$0	\$2,817
2021	\$2,655,349	\$23,666	\$1,320,245	<b>\$</b> 0	\$3,999,260	\$3,999,260	\$3,999,260	\$0	\$0
2020	\$2,745,384	\$24,302	\$1,244,127	<b>\$</b> 0	\$4,013,813	\$4,013,813	\$4,013,813	\$0	\$0
2019	\$2,771,866	\$21,939	\$1,034,802	\$0	\$3,828,607	\$3,828,607	\$3,828,607	\$0	\$0
2018	\$2,859,460	\$22,503	\$1,034,802	<b>\$</b> 0	\$3,916,765	\$3,916,765	\$3,916,765	\$0	\$0
2017	\$2,981,698	\$22,099	\$1,034,802	<b>\$</b> 0	\$4,038,599	\$4,038,599	\$4,038,599	\$0	\$0
2016	\$3,087,759	\$22,695	\$1,034,802	<b>\$</b> 0	\$4,145,256	\$4,145,256	\$4,145,256	\$0	\$0
2015	\$2,981,755	\$22,755	\$912,470	<b>\$</b> O	\$3,916,980	\$3,916,980	\$3,916,980	\$0	\$0
2014	\$2,943,044	\$23,352	\$803,200	\$0	\$3,769,596	\$3,769,596	\$3,769,596	\$0	\$0
2013	\$2,904,332	\$23,949	\$803,200	\$0	\$3,731,481	\$3,731,481	\$3,731,481	\$0	\$0
2012	\$2,997,768	\$24,546	\$903,600	<b>\$</b> 0	\$3,925,914	\$3,925,914	\$3,925,914	\$0	\$0
2011	\$3,064,106	\$25,221	\$1,004,000	<b>\$</b> 0	\$4,093,327	\$4,093,327	\$4,093,327	\$0	\$0
2010	\$3,148,757	\$26,373	\$0	<b>\$</b> O	\$4,317,180	\$0	<b>\$</b> 0	\$0	\$4,317,180
2009	\$3,957,599	\$28,286	\$0	\$0	\$6,022,548	\$0	\$0	\$0	\$6,022,548

## **TRIM Notice**

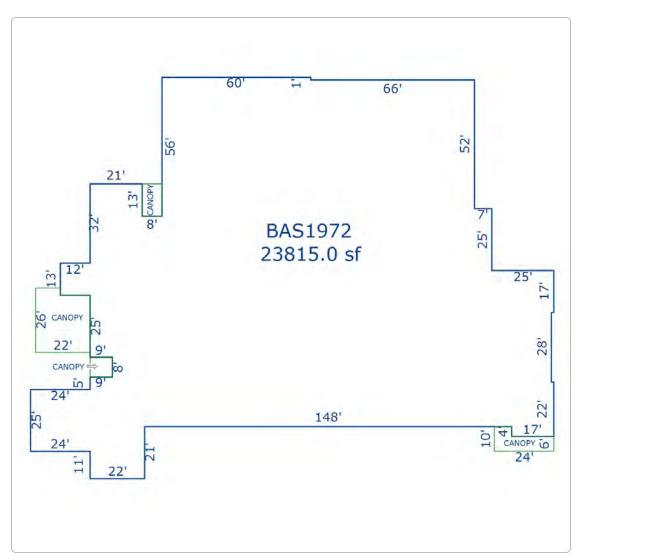
2022 TRIM Notice (PDF)

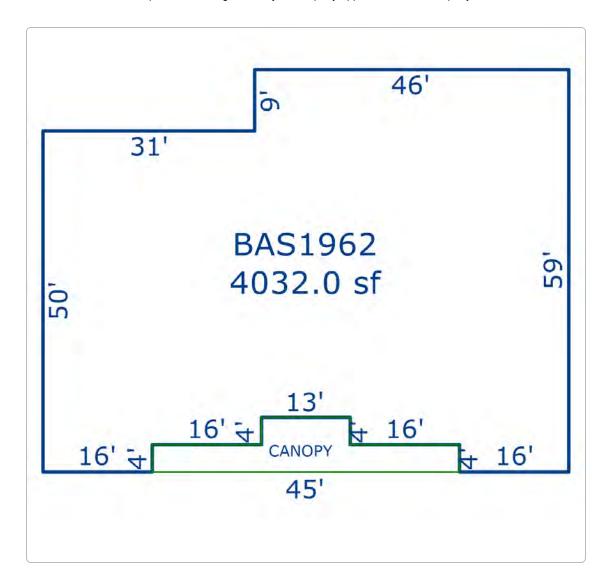
<sup>&</sup>quot;Just (Market) Value" description - This is the value established by the Property Appraiser for ad valorem purposes. This value does not represent anticipated selling price.

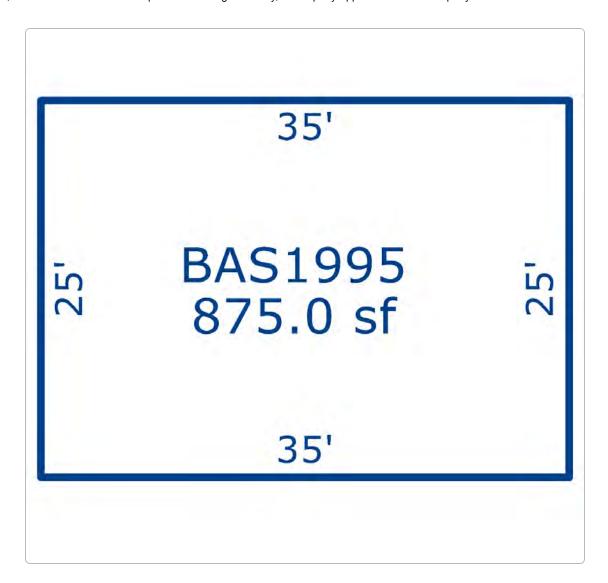
# **Commercial Buildings**

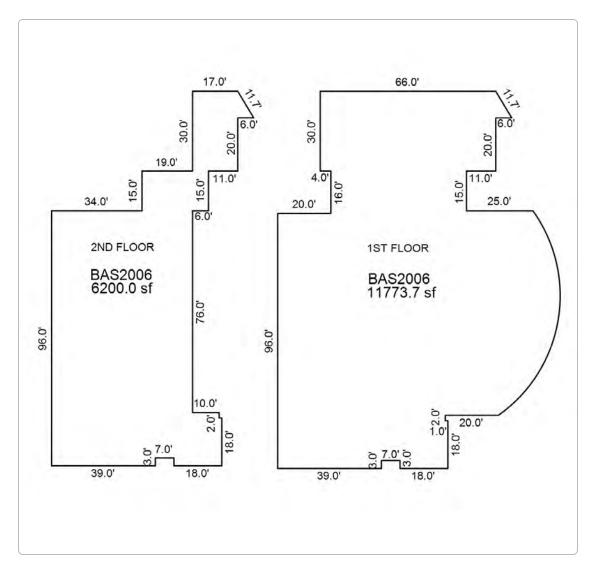
Building Type Construction Class Total Area Heated Area Exterior Walls	SCIENCE BD 0C 23,815 23815 STUCCO	Frame HVAC Stories Wall Height Actual Year Built Effective Year Built	CLASS C PKG A/C 1.0 10 1972 1985
Building Type Construction Class Total Area Heated Area Exterior Walls	OFFICE BLD  OC  4,032  4032  CONC BLOCK	Frame HVAC Stories Wall Height Actual Year Built Effective Year Built	CLASS C PKG A/C 1.0 09 1962 1990
Building Type Construction Class Total Area Heated Area Exterior Walls	SCIENCE BD  OC  17,974  17973.7  STUCCO; TEXTURE CB	Frame HVAC Stories Wall Height Actual Year Built Effective Year Built	CLASS C 2.0 2.0 2006 2006
Building Type Construction Class Total Area Heated Area Exterior Walls	SRVC GAR OC 875 875 CONC BLOCK	Frame HVAC Stories Wall Height Actual Year Built Effective Year Built	CLASS C PKG A/C 1.0 10 1995 1990

# **Sketches**









# **Building Area Types**

Туре	Description	Sq. Footage	Act Year
		· · · · · ·	
BAS	BASE AREA	23,815	1972
NCA	NON CALC'D	0	1972
NCA	NON CALC'D	0	1972
NCA	NON CALC'D	0	1972
NCA	NON CALC'D	0	1972
Туре	Description	Sq. Footage	Act Year
BAS	BASE AREA	4,032	1962
NCA	NON CALC'D	0	1962
Туре	Description	Sq. Footage	Act Year
BAS	BASE AREA	875	1995
Туре	Description	Sq. Footage	Act Year
BAS	BASE AREA	11,774	2006
BAS	BASE AREA	6,200	2006

## **Extra Features**

Code	Description	Area	Effective Year Built
884100	CHAIN LINK 6'	340	1990
882504	PAVG ASPH AVG >3000	5,000	1990
881604	SIDEWALK CONC AVG	1,417	2006
886906	CANOPY ALUMINUM	2,800	1990
892804	RISER CONC AVG	84	2006
888902	BOAT DOCK SM LOW	828	1990
886704	CANOPY WOOD FRAME	884	1990
886704	CANOPY WOOD FRAME	232	1990
881204	CONC PARKING SPACE	4	2006
882904	PAVG CONC AVG >3000	10,000	1990
896702	STORAGE SHED MASONRY	200	1990
886304	STRG SHED MTL AVG	480	1990
898304	LANDING CONC AVG	65	2006

# Sales

Sale Date	Sale Price	Instrument	Book	Page	Qualification	Vacant/Improved	Grantor	Link to Official Records
8/1/1998	\$0		624	398	Qualified (Q)	Vacant	* Unknown Seller	Link (Clerk)
8/1/1998	\$0		624	382	Qualified (Q)	Vacant	* Unknown Seller	Link (Clerk)
1/1/1900	\$1,534,902		0	0	Unqualified (U)	Improved	* CONVERSION	Link (Clerk)

No data available for the following modules: Property Information, Residential Buildings, Photos.

The Property Appraiser makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein, its use or interpretation. The assessment information is from the last certified tax roll. If you feel that any information contained herein is incorrect, please contact our office at (386)313-4150.

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# Attorney Bayer Updates:

## Good morning,

# Two updates:

- 1. I spoke with John Wallace about the donation of the marina property. John is checking with his client, but the preliminary position is that they are interested in donating the land now and not waiting for the processing of the development plans. They will want a write off for tax purposes. He is going to confirm and get back to me.
- 2. I met with Commissioner Hansen and spoken with Mike Lagassee on the RTS issues.
  - a. The staff will meet to follow up on the building of cabins. Apparently the current slabs do not meet the flood zone elevations. I think we would build on pilings.
  - b. I discussed allowing the Town to be able to increase management responsibilities. Had to emphasize with Lagassee that we are not critical of his performance but that he has many parks and issues to deal with, our focus is more limited and we can assist by applying for grants and permits.
  - c. Annexation does not seem to be a problem. I can start preparing the ordinance. The only hold may be to get a legal description for the area to be annexed. We may need to order a survey.

That is about all I have to report at this time

# **Dennis Bayer**

Attorney at Law | Circuit Court Mediator | Bayer Law

109 South 6<sup>th</sup> Street, Flagler Beach Fl., 32136 Dennis@bayerlegal.com 386.439.2332