



176 Marina Dr
Marineland, FL 32080

Phone: (386)232-8060
Angela@TownOfMarineland.org

THERE WILL BE A REGULAR MEETING OF THE MARINELAND TOWN COMMISSION ON
**THURSDAY, May 18, 2023 AT 6:00PM AT THE MARINELAND COASTAL POLICY
CENTER IN THE MAIN CONFERENCE ROOM.
9601 N OCEANSHORE BLVD, ST AUGUSTINE FL 32080**

Agenda

1. **Call to order: Pledge of Allegiance**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Mayor**
4. **Recognitions, Proclamations and Presentations**
5. **Community Outreach:** This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.
6. **Consent Agenda**
 - a. Approval of Minutes
 - i. April 20, 2023 Regular Meeting Minutes
 - b. Recurring FPL Bills
 - c. Hardwick Fence Invoice
 - d. JDI Invoices
 - e. Town Staff Invoices
 - i. Fleet Invoice
 - ii. Bayer Invoices
7. **General Business**
8. **Additional Reports & Comments**
 - a. Town Financial Director Johnson Report/Comments
 - b. Town Manager Dixon Report/Comments
 - c. Town Planner Fleet Report/Comments
 - d. Town Clerk Taylor Report/Comments
 - e. Town Marina Manager Kelley Report/Comments
 - f. Town Attorney Bayer Report/Comments



9. Public Comment: This time has been allocated for public comment on any item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.

- 10. Commissioners Reports & Comments**
- 11. Next Regular Town Meeting - June 15, 2023, 6:00pm**
- 12. Quarterly CRA Meeting - July 20, 2023, 5:30pm**
- 13. Adjournment**

Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 232 - 8060 at least 48 hours prior to the meeting.



Town of Marineland Regular Meeting Minutes

April 20, 2023

Mayor Angela TenBroeck
Commissioner Gary Inks
Dennis Bayer, Town Attorney
Suzanne Dixon, Town Manager
Janis Fleet, Town Planner
Greg Johnson, Town Financial Director
Lexy Taylor, Town Clerk
Chris Kelley, Marina Manager
Members of the Public

1. The meeting was called to order by Mayor TenBroeck at 6:16 PM.
 - Pledge of Allegiance
2. Additions, Deletions, or Modifications to the Agenda: None
3. Announcements by the Mayor: Saturday April 22nd is Earth Day, there are several local events happening.
4. Recognitions, Proclamations, or Presentations: Mayor TenBroeck read the Water Conservation Month Proclamation aloud. Bill White from SJRWMD thanked the Commission and expressed the importance of water conservation.
5. Community Outreach: None
6. Consent Agenda
 - The motion to approve the consent agenda and March minutes was made by Commissioner Inks/ 2nd Mayor TenBroeck.
7. General Business:
 - A. Water Conservation Month Proclamation
 - i. The Proclamation had already been read.
8. Additional Reports and Comments:
 - A. Financial Director Johnson Reports/Comments
 - i. Financial Director Johnson discussed the financials with the Commission.
 - B. Town Manager Dixon Reports/Comments
 - i. Manager Dixon informed the Commission of upcoming special events.
 - C. Town Planner Fleet Reports/Comments
 - i. Planner Fleet discussed future project funding with the Commission.
 - D. Town Clerk Taylor Reports/Comments
 - i. No updates.
 - E. Town Marina Manager Kelley Reports/Comments
 - i. No updates.
 - F. Town Attorney Bayer Reports/Comments
 - i. Attorney Bayer and Marina Manager Kelley updated the Commission on the marina project progress. Attorney Bayer discussed other ongoing issues with the Commission.



9. Public Comment

- i. Felicia Cook, of Marineland Dolphin Adventure, invited the public to their Earth Day beach cleanup.

10. Commissioner Reports/Comments

- i. Commissioner Inks: Commissioner Inks discussed an idea for an "Ocean Fest" for June 2024.
- ii. Mayor TenBroeck: No updates.

The next Town Meeting will be May 18, 2023 at 6:00pm.

The next quarterly CRA meeting will be July 20, 2023 at 5:30pm.

The motion to dismiss was made by Commissioner Inks/ 2nd Mayor TenBroeck. The motion carried with no objections.

The meeting was adjourned at 7:00pm.

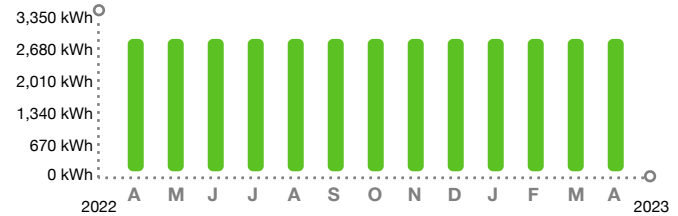
Respectfully submitted by Lexy Taylor, Town Clerk.

**Electric Bill Statement****For:** Mar 29, 2023 to Apr 28, 2023 (30 days)**Statement Date:** Apr 28, 2023**Account Number:** 19454-02459**Service Address:**9507 OCEANSHORE BLVD # SL
SAINT AUGUSTINE, FL 32084**TOWN OF MARINELAND,**
Here's what you owe for this billing period.**CURRENT BILL****\$905.47**

TOTAL AMOUNT YOU OWE

May 19, 2023

NEW CHARGES DUE BY

ENERGY USAGE HISTORY**BILL SUMMARY**

Amount of your last bill	857.70
Payments received	-857.70
Balance before new charges	0.00
Total new charges	905.47
Total amount you owe	\$905.47

(See page 2 for bill details.)

KEEP IN MIND

- Payment received after July 20, 2023 is considered LATE; a late payment charge of 1% will apply.
- Charges and energy usage are based on the facilities contracted. Facility, energy and fuel costs are available upon request.

The Florida Public Service Commission approved new FPL rates to balance fuel and hurricane costs effective April 1, 2023 and an additional fuel charge reduction effective May 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/rates).

Customer Service: (386) 255-3020
Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



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1320194540245927450900000

The amount enclosed includes
the following donation:

FPL Care To Share: _____

Make check payable to FPL
in U.S. funds and mail along with
this coupon to:

TOWN OF MARINELAND
176 MARINA DR
ST AUGUSTINE FL 32080-8619

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Visit [FPL.com/PayBill](https://www.fpl.com/paybill)
for ways to pay.

19454-02459

ACCOUNT NUMBER

\$905.47

TOTAL AMOUNT YOU OWE

May 19, 2023

NEW CHARGES DUE BY

\$

AMOUNT ENCLOSED

**Electric Bill Statement****For:** Mar 29, 2023 to Apr 28, 2023 (30 days)**Statement Date:** Apr 28, 2023**Account Number:** 69626-26138**Service Address:**101 TOLSTOY LN # MRNLD DOCK
SAINT AUGUSTINE, FL 32080**TOWN OF MARINELAND,**
Here's what you owe for this billing period.**CURRENT BILL****\$658.27**

TOTAL AMOUNT YOU OWE

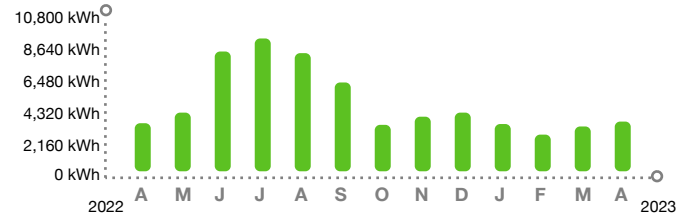
May 19, 2023

NEW CHARGES DUE BY

BILL SUMMARY

Amount of your last bill	539.07
Payments received	-539.07
Balance before new charges	0.00
Total new charges	658.27
Total amount you owe	\$658.27

(See page 2 for bill details.)

ENERGY USAGE HISTORY**KEEP IN MIND**

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Customer Service: 1-800-375-2434
Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



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TOWN OF MARINELAND
176 MARINA DR
ST AUGUSTINE FL 32080-8619

The amount enclosed includes
the following donation:
FPL Care To Share: _____

Make check payable to FPL
in U.S. funds and mail along with
this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Visit [FPL.com/PayBill](https://www.fpl.com/paybill)
for ways to pay.

69626-26138

ACCOUNT NUMBER

\$658.27

TOTAL AMOUNT YOU OWE

May 19, 2023

NEW CHARGES DUE BY

\$

AMOUNT ENCLOSED

**Electric Bill Statement****For:** Mar 29, 2023 to Apr 28, 2023 (30 days)**Statement Date:** Apr 28, 2023**Account Number:** 41225-56527**Service Address:**

101 TOLSTOY LN

SAINT AUGUSTINE, FL 32080

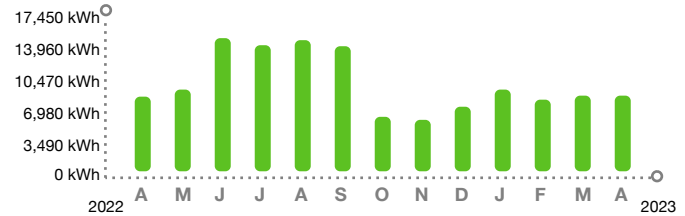
TOWN OF MARINELAND,
Here's what you owe for this billing period.

CURRENT BILL**\$1,117.25**

TOTAL AMOUNT YOU OWE

May 19, 2023

NEW CHARGES DUE BY

ENERGY USAGE HISTORY**BILL SUMMARY**

Amount of your last bill	1,058.95
Payments received	-1,058.95
Balance before new charges	0.00
Total new charges	1,117.25
Total amount you owe	\$1,117.25

(See page 2 for bill details.)

KEEP IN MIND

- Payment received after July 20, 2023 is considered LATE; a late payment charge of 1% will apply.

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Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



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1320412255652745271110000

The amount enclosed includes
the following donation:

FPL Care To Share: _____

Make check payable to FPL
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TOWN OF MARINELAND
176 MARINA DR
ST AUGUSTINE FL 32080-8619

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Visit [FPL.com/PayBill](https://www.fpl.com/paybill)
for ways to pay.

41225-56527

ACCOUNT NUMBER

\$1,117.25

TOTAL AMOUNT YOU OWE

May 19, 2023

NEW CHARGES DUE BY

\$

AMOUNT ENCLOSED

DENNIS K. BAYER, ESQ.
109 South 6th Street
Flagler Beach, FL 32136

(386) 439-2332

Date: 5/05/2023

Angela TenBroeck
Town of Marineland

Town of Marineland

Invoice No: 44040

Services Rendered

Date	Staff	Description	Hours	Rate	Charges
4/04/2023	DKB	work on Marina issue	0.40	\$300.00	\$120.00
4/21/2023	DKB	Conference with J. Wallace re utilities and Marina	0.40	\$300.00	\$120.00
5/01/2023	DKB	Services rendered for April, 2023	0.00	\$1,100.00	\$1,100.00

Total Fees **\$1,340.00**

Total New Charges **\$1,340.00**

Previous Balance **\$0.00**

Balance Due **\$1,340.00**

Payment is due upon receipt of invoice. A 3% processing fee will be applied to all credit card payments. Thank you.

DENNIS K. BAYER, ESQ.
109 South 6th Street
Flagler Beach, FL 32136

(386) 439-2332

Date: 5/09/2023

Angela TenBroeck
Town of Marineland
,

Marineland - CRA

Invoice No: 44131

Services Rendered

<u>Date</u>	<u>Staff</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Charges</u>
4/18/2023	DKB	Conduct CRA meeting	0.70	\$300.00	\$210.00

Total Fees	\$210.00
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Total New Charges	\$210.00
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Previous Balance	\$0.00
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Balance Due	<u><u>\$210.00</u></u>
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Payment is due upon receipt of invoice. A 3% processing fee
will be applied to all credit card payments. Thank you.



FLEET & ASSOCIATES
ARCHITECTS/PLANNERS, INC.

11557 Hidden Harbor Way Jacksonville FL 32223
(904) 666-7038 AA C001226

Mayor Angela TenBroeck
Town of Marineland
176 Marina Drive
Marineland, FL 32080

Re: Town Planner Consultant Services

INVOICE

PROJECT NO. 22250

INVOICE NO. 2562
DATE: May 11, 2023

Professional Services for April 12, 2023 through May 10, 2023

Commission Meeting – April 20	1.0 hrs. x \$125	\$ 125.00
CRA Meeting – April 20	0.5 hrs. x \$125	\$ 62.50
Coordinate with FDOT Consultant on Trails Presentation	0.5 hrs. x \$125	\$ 62.50
LDR Update	2.5 hrs. x \$125	\$ 312.50
Total Due		\$ 562.50



Hardwick Fence
P.O. Box 3043
St Augustine, FL 32085
904-599-8644
Heather@hardwickfence.com

BILL TO

Town of Marineland
Chris Kelly
176 Marina Drive
St. Augustine, FL 32080

SHIP TO

Town of Marineland
176 Marina Drive
St. Augustine, FL 32080

INVOICE 153334**DATE** 04/14/2023 **TERMS** Due on receipt**DUE DATE** 04/14/2023

DESCRIPTION	AMOUNT
Final Invoice per contract 7503	4,206.90
Approx. 243' of 8' Green Commercial Chain Link Fence 8 Gauge Green Fabric 3" Sch. 40 Green Terminal Post 2-1/2" Sch. 40 Green Line Post 1-5/8" Sch. 40 Green Top Rail & Bracing 4" Sch. 40 Gate Posts 1 - 10' Double Drive Gate w/ Hardware (two sets of hinges, one cane bolt & one fork latch) Coil Wire Along the Bottom of the Fence .065 pipe (please note, our pipe is not tubing) All green fittings included - No wrapped posts Mixed Cement	
Take down 200' of the Existing 6'+1' Chain Link Fence & Clear the Brush on the Fence Line	360.00
*Quote is based on our current insurance coverage. *No permitting included, if required.	
Payment Terms: 70% down for materials and the balance of the contract is due on completion	

SUBTOTAL	4,566.90
TAX	0.00
TOTAL	4,566.90

TOTAL DUE	\$4,566.90
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Final payment is due upon completion, all past due balances are subject to a service charge of 1 1/2% per month (18% annual), or the maximum permitted by law, whichever is less.
Returned checks are subject to a 40.00 fee.
Any cancellation subject to restocking fees and administrative fees.



Marineland Marina
176 Marina Drive St Augustine FL 32080

Previous Reading: 751700 Current Reading: 789580

Your Account Summary

Company Name: Town of Marineland
Account Name: Marineland Marina
Supply Address: 176 Marina Drive St Augustine FL 32080
Billing Period: March 2023

Previous Balance \$1,400.92
Payment Received in previous month -\$1,008.12

Balance brought forward \$392.80
Current Charges \$516.54

Amount Due \$909.34

Current Invoice Summary

Sewer Charges \$237.29
Water Charges \$279.25

Marineland Utilities

Billing Questions 386-585-4223
Email vodell@storeht.com
Web coming soon

Water/Sewer Invoice

Invoice #	214018-14394
Customer Number	214018
Issue Date	04/01/2023
Due Date	04/30/2023
Total Amount Due	\$909.34

Important Information

If you have paid your entire account in the past few days, please disregard any outstanding balances shown. Assuming that these payments have been overlooked or misplaced please contact us for more information. It is important that we receive immediate payment from you to avoid your account going into suspension or disconnection.



Direct Deposit
You may electronically make payments into our bank account via Internet Banking
-Service under consideration



Mail
Send checks payable to
JDI Marineland LLC with your customer number on the back to:

JDI Marineland LLC
c/o Storehouse Treasures LLC
250 PC Pkwy, STE 607-104
Palm Coast, FL 32137



Credit Card
You can now pay your phone bill 24 hours per day by using our automated credit card system.
-Service under consideration



Phone
To arrange future automatic payments please contact Vic ODell: 386-585-4223

176 Marina Drive St Augustine FL 32080

Invoice #	214018-14394
Due Date	04/30/2023
Total Amount Due	\$909.34
Total Due On Time	\$909.34

ACCOUNT NUMBER 214018
INVOICE NUMBER 214018-14394
DATE OF ISSUE 04/01/2023

Account Summary

Meter No: 13
Supply Address: 176 Marina DR St Augustine FL 32080

<i>Item</i>	<i>Read Type</i>	<i>Quantity</i>	<i>Loss Factor</i>	<i>Rate</i>	<i>Sub Total</i>
Water Charges					
Water Charges	Actual	34880.0000	Gal	0.006500/Gal	\$226.72
Base Water Charges		1.0000	U	52.529999/U	\$52.53
Sewer Charges					
Sewer Charges	Actual	34880.0000	Gal	0.005330/Gal	\$185.91
Base Sewer Charges		1.0000	U	51.380001/U	\$51.38
					<hr/>
Subtotal					\$516.54
TAX -if applicable					\$0.00
Total (Inc TAX)					\$516.54
					<hr/>



Marineland Marina
176 Marina Drive St Augustine FL 32080

Previous Reading: 789580 Current Reading: 812170

Your Account Summary

Company Name: Town of Marineland
Account Name: Marineland Marina
Supply Address: 176 Marina Drive St Augustine FL 32080
Billing Period: April 2023

Previous Balance	\$909.34
Payment Received in previous month	-\$392.80
Balance brought forward	\$516.54
Current Charges	\$335.66
Amount Due	\$852.20

Current Invoice Summary

Sewer Charges	\$155.79
Water Charges	\$179.87

Marineland Utilities

Billing Questions 386-585-4223
Email vodell@storeht.com
Web coming soon

Water/Sewer Invoice

Invoice #	214018-14653
Customer Number	214018
Issue Date	05/01/2023
Due Date	05/31/2023
Total Amount Due	\$852.20

Important Information

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Direct Deposit
You may electronically make payments into our bank account via Internet Banking

-Service under consideration



Mail
Send checks payable to
JDI Marineland LLC with your customer number on the back to:

JDI Marineland LLC
c/o Storehouse Treasures LLC
250 PC Pkwy, STE 607-104
Palm Coast, FL 32137



Credit Card
You can now pay your phone bill 24 hours per day by using our automated credit card system.

-Service under consideration



Phone
To arrange future automatic payments please contact Vic ODell: 386-585-4223

176 Marina Drive St Augustine FL
32080

Invoice #	214018-14653
Due Date	05/31/2023
Total Amount Due	\$852.20
Total Due On Time	\$852.20

ACCOUNT NUMBER 214018
INVOICE NUMBER 214018-14653
DATE OF ISSUE 05/01/2023

Account Summary

Meter No: 13
Supply Address: 176 Marina DR St Augustine FL 32080

<i>Item</i>	<i>Read Type</i>	<i>Quantity</i>	<i>Loss Factor</i>	<i>Rate</i>	<i>Sub Total</i>
Water Charges					
Water Charges	Actual	19590.0000	Gal	0.006500/Gal	\$127.34
Base Water Charges		1.0000	U	52.529999/U	\$52.53
Sewer Charges					
Sewer Charges	Actual	19590.0000	Gal	0.005330/Gal	\$104.41
Base Sewer Charges		1.0000	U	51.380001/U	\$51.38
					<hr/>
Subtotal					\$335.66
TAX -if applicable					\$0.00
Total (Inc TAX)					\$335.66
					<hr/>

Town of Marineland

Financial Narrative

As of 4/30/2023

Through April 30, 2023 the Town and Marina financials are as to be expected. This month a delinquent tax distribution of \$42,805.30 was received from the Flagler County Tax Collector's Office. The only major expense is the final invoice for the fence replacement which will be reimbursed by the CRA. Interest revenue continues to outpace budgeted amounts for a favorable variance.

The large AR balance from the Marina will be resolved this coming month. The Marina did not receive some invoices for power usage. Those have been resent through QuickBooks and a check will be received in the coming days.

There was no credit card statement in the mail this month. Since I am not a signer on the account, I cannot get any information from the support line including requesting bills be resent. Once received, I will present any old bills to the commission.



Greg Johnson, CPA

Finance Director

Town of Marineland